

# Appendix: Documentation Checklist

**It is your responsibility to ensure all essential documents are received in the MD AdmissionsOffice by the deadlines.**

**APPLICATION DEADLINE: September 13, 2024 (12:00 noon PDT)**  
**MCAT, WES/ICES AND INTERNATIONAL TRANSCRIPT DEADLINE: October 15, 2024 (11:59 pm PDT)**

The following table provides specific deadlines for each document.

✓	Documents	Deadline	Details
<input type="checkbox"/>	<b>Official transcript(s) from EACH post-secondary institution attended within North America, including UBC</b>	September 13, 2024 (12:00 noon PDT)	<ul style="list-style-type: none"> <li>• An official transcript from each institution is required even if the courses/grades appear on the transcript of your home institution. This includes AP/IB/A Level/Cambridge Pre-U/CAPE transcripts if you are using them towards the English requirement.</li> <li>• Electronic official transcripts are accepted only if sent directly from the Registrar's office, or a recognized third-party transcript delivery service, e.g. Parchment, National Student Clearinghouse or MyCreds.</li> <li>• Proof of PhD Program completion if applicable.</li> <li>• As with all other institutions, hard-copy or electronic UBC transcripts must be submitted. UBC students must also submit AP/IB etc. transcripts.</li> <li>• Please visit the <a href="#">Transcript</a> section in the Applicant Guide for more information on transcripts.</li> </ul>
<input type="checkbox"/>	<b>Valid BC Services Card for proof of BC Residency (if applicable)</b>	September 13, 2024 (12:00 noon PDT)	<ul style="list-style-type: none"> <li>• BC CareCards, Confirmation of Continued Coverage Letters and Interim Services Cards are not accepted.</li> <li>• Applicants who fail to upload valid and current BC Residency documents by this deadline will be considered out-of-province applicants.</li> </ul>
<input type="checkbox"/>	<b>Valid health care card from home territory (if applicable)</b>	September 13, 2024 (12:00 noon PDT)	<ul style="list-style-type: none"> <li>• For Yukon, NW Territories, or Nunavut residents to prove BC Residency</li> </ul>
<input type="checkbox"/>	<b>Legal Name Change Documentation or Marriage Certificate (if applicable)</b>	September 13, 2024 (12:00 noon PDT)	

✓	Documents	Deadline	Details
<input type="checkbox"/>	<b>Disability-Based Pre-Interview Accommodation Request (if applicable)</b>	September 13, 2024 (12:00 noon PDT)	<ul style="list-style-type: none"> <li>Please review the <a href="#">Applicants with Disabilities</a> section in the Applicant Guide, fill out the form linked to in the Other Information section of the online application, and provide the required documentation to the UBC Centre for Accessibility.</li> </ul>
<input type="checkbox"/>	<b>Submit Application</b>	September 13, 2024 (12:00 noon PDT)	
<input type="checkbox"/>	<b>Application Fees</b>	September 13, 2024 (12:00 noon PDT)	<ul style="list-style-type: none"> <li>\$50 account fee and remaining application fee</li> <li>All application fees are non-refundable</li> </ul>
<input type="checkbox"/>	<b>MCAT</b>	October 15, 2024 (11:59 pm PDT)	<ul style="list-style-type: none"> <li>MCAT scores must be manually sent to UBC each year after the application cycle opens, via the MCAT Score Reporting System.</li> <li>Valid test dates April 17, 2015 - September 14, 2024 provided scores can be received by the MD Admissions Office on or before the October 15 deadline.</li> </ul>
<input type="checkbox"/>	<b>Official transcript(s) from EACH institution outside of North America (if applicable)</b>	October 15, 2024 (11:59 pm PDT)	<ul style="list-style-type: none"> <li>If you attended the institution for more than one term, a WES/ICES evaluation is required.</li> <li>The verified transcript submitted as part of the WES ICAP evaluation (if applicable) is not sufficient. You must also submit the official original international transcript.</li> </ul>
<input type="checkbox"/>	<b>WES/ICES Evaluation (if applicable)</b>	October 15, 2024 (11:59 pm PDT)	<ul style="list-style-type: none"> <li>A WES course-by-course evaluation or an ICES comprehensive report is required for all applicants who studied for more than one semester at a post-secondary institution outside of the US or Canada unless 6 or fewer credits were taken.</li> </ul>