

The University of British Columbia

Faculty of Medicine, Office of Education MD Undergraduate Admissions 2194 Health Sciences Mall, Unit 317 Vancouver, BC Canada V6T 1Z3

Phone 604 822 9911 Fax 604 827 2186 http://mdprogram.med.ubc.ca

The MD Undergraduate Admissions Office would like to invite you to apply to participate as an interviewer in our next round of Multiple Mini-Interviews (MMI). The 2024 MMI will once again be taking place in a completely virtual format. Please take some time to review the following considerations in order to determine whether this is a format that you will be comfortable participating in.

- Do you have access to a reliable internet connection?
- Do you have access to a laptop or computer that includes an operational webcam and microphone? (Please note, the use of an iPad or Tablet is not compatible with the interview platform)
- Are you comfortable participating in a video-chat environment for several hours in a day?
- Is your computer located or can be moved into a space at home/office that will be quiet and private for an extended period of time?

The MMI dates for this cycle are:

- Saturday, February 3, 2024
- Sunday, February 4, 2024
- Saturday, February 10, 2024
- Saturday, February 17, 2024 (AM)

Virtual interviewer training sessions take place on Wednesday, January 31 and Thursday, February 8. All interviews will be held virtually and attendance of one virtual training session prior to your scheduled interview weekend is mandatory, even if you have been an interviewer before. Interviewers must be available for at least one half day of interviewing (7:00 AM - 1:00 PM or 12:00 PM - 6:00 PM).

Please note that you cannot be an interviewer if you, a family member, personal friend, or close acquaintance is applying for medical school this year or in the near future.

If you would like to participate as an MMI Interviewer, please review the information below and follow the instructions provided to submit an application. Please note, this is the same application used to apply to participate both as an interviewer during the 2024 Multiple Mini-Interviews (MMI) and as an interviewer during the 2024 Northern and Rural Panel Interviews (NRPI). When completing the application, please indicate your interest in participating during the MMI, the NRPI or both. The application will take approximately 10 minutes to complete and is **due Friday, November 17, 2023** at 11:59 PM PST. The application asks for information about your background and availability, both of which will be taken into consideration as we try to include participants from across British Columbia, the Faculty of Medicine and the wider community, and not only those associated with the MD program. When completing the application, please use any web browser other than Internet Explorer, as there are known system compatibility issues.

If you have any additional questions regarding either the MMI or the NRPI, please contact the MD Admissions Office at interviews.md@exchange.ubc.ca.

For help completing the application please review our comprehensive <u>Help Guide</u>.

We know that your time is valuable, and we thank you for considering this important role in our admissions selection process. Without the support of people like you we would not be able to evaluate so many qualified applicants.

Sincerely,

Shahin Shirzad, MD, FRCPC, MPH Assistant Dean, Admissions MD Undergraduate Admissions UBC Faculty of Medicine

Seanna Martin Manager, Admissions MD Undergraduate Admissions UBC Faculty of Medicine

MD Undergraduate Admissions Virtual Multiple Mini-Interviews 2024 Saturday, February 3 - Sunday, February 4, 2024 Saturday, February 10, 2024 Saturday, February 17, 2024



UBC MD Undergraduate Program would like you to consider becoming an interviewer

How do I apply?

- Returning interviewers: https://www.oas.med.ubc.ca/security/login.aspx
- New interviewers: https://www.oas.med.ubc.ca/security/new_interviewer.aspx
- Need Help? Check out our Help Guide!

What part does the interview play?

 Interviews are conducted for the most competitive applicants after a preliminary evaluation to the MD Undergraduate Program has been completed.

Who gets an interview?

• The 800 candidates deemed most competitive for the seats in the MD Undergraduate Program, based on their academic and non-academic performance.

What is the format of the virtual interview?

- We use the Multiple Mini-Interview (MMI) format, where each invited applicant will meet 10 different interviewers in a video-chat environment.
- Each interview lasts for 8-minutes and is preceded and followed by a 3-minute transition period that includes a 2-minute reading period. For more information, visit: https://mdprogram.med.ubc.ca/admissions/after-vou-apply/interviews/

Who are the MMI interviewers?

- The interviewers are chosen to represent the interests of the province and the medical school in selecting the best candidates to be future students, colleagues, and physicians.
- Interviewers are therefore a mix of academics, faculty members, clinicians, community representatives, patients and 3rd & 4th year UBC medical students, and are from a wide range of geographies within BC.

What are the requirements for becoming an Interviewer?

- Interviewers must currently live in BC, or have previously lived in BC.
- Previous interviewing experience is preferred but not required.
- Interviewers must complete a simple ~10-minute application.
- To avoid conflict of interest, we cannot consider someone who has or knows of a family member, or other personal relationship that can be reasonably construed as a conflict of interest (friend, close acquaintance, etc.) applying to the UBC Faculty of Medicine MD Undergraduate Program either currently or in the near future. We also cannot consider someone who is thinking about applying to medicine in the future.
- After all applications are submitted, the Interview Administrative Team will review applications from all potential interviewers.
- In order to ensure diversity with our interview pool, interviewers are selected based on their background, regional distribution, and availability. If you are not selected to interview this year,

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we strongly encourage you to apply again as we attempt to have both new and returning interviewers every year.



Please keep in mind that certain categories of interviewers often generate more interest than others, and in order to uphold our commitment to diversity we will unfortunately be unable to accommodate all interested parties. Because of this, if you are not invited to interview this year we will keep you in our database and notify you of future opportunities (unless you advise us otherwise).

What is the time commitment?

- Each interview shift will be a half-day in duration. Interviewers need to be available from approximately 7:00 AM – 1:00 PM or 12:00 PM – 6:00 PM on the day that they interview depending on their scheduled shift.
- In the event that makeup interviews are required, these will be scheduled for February 17
 (AM). If you are available to participate during a second round of interviews on this day, please
 indicate this on the application. Only those interviewers who have participated on a previous
 MMI day will be scheduled for this shift.
- All interviewers (including interviewers from previous years) must participate in a comprehensive virtual training session before their confirmed interview weekend.

When are the compulsory Training Session and the interviews?

- Virtual training sessions: Wednesday, January 31, 2024 or Thursday, February 8, 2024
- Interviews:
 - Saturday, February 3, 2024
 - o Sunday, February 4, 2024
 - Saturday, February 10, 2024
 - o Saturday, February 17, 2024 (AM)

Where are the interviews?

All interviews will be held virtually utilizing video conferencing technology. Specific
instructions and training will be provided to all interviewers scheduled to participate.

How will interviewers be compensated?

- Participation as an interviewer is voluntary and we are grateful for your interest in selecting our future medical students.
- Skip the Dishes vouchers will be provided in advance of interview events to compensate for meals.

When is the application deadline?

Applications must be received by November 17, 2023 at 11:59 PM PST.

When will I know if I have been selected to be an interviewer?

All applicants will be notified via email by early December.

Consider Helping Choose BC's Future Physicians!

Thank you for your interest. If you have further questions, please do not hesitate to contact:

Seanna Martin
Manager, MD Undergraduate Admissions
UBC Faculty of Medicine
Email: interviews.md@exchange.ubc.ca